

## **ARCS Annual Reports 2009**

### ***Archival Spirit***

The *Archival Spirit* was produced three times last year electronically. We have begun discussions about a PDF version of the *Archival Spirit* as a way to improve the speed of production. We will be sure to announce any changes as soon as we settle on them. I welcome future virtual tour articles for ARCS member repositories as a way for our membership to get to know what our repositories are like. Be sure to include photographs whenever possible.

*Wes Wilson, editor*

### **Report of the Web Editor**

It simply was not possible to do the fine grain analysis of the transaction logs that would provide us with meaningful detail to report regarding the Website's usage and users. I strongly suspect, however, that the pattern of the last few years has not changed, since the essential content of the site has remained the same. The data have showed that the last newsletter and the directory are the most used "pages" of the website. By year's end we will have completed that analysis and will post it on the Website and note it in the Newsletter.

I completed the coding of 3 newsletter editions and several special home page editions to highlight announcements. Approximately 13 changes were made to the Member's directory since the last meeting. I worked with Chris Doan to complete an update to the Models and Resources page, which was a very helpful exercise in keeping our advice to members timely and informative.

As always, I would be grateful for help in preparing new material for the Website, and would welcome the opportunity to pass all or any part of the site along to a willing person, even allowing for a year of transition management. Please speak to me or one of the officers if you are interested.

*Mark J. Duffy*  
*Web Editor*  
*July 4, 2009*

### **ARCS listserv**

Since 2006 ARCS has kept in touch with each other and with SAA events by our own e-mail discussion group based on Yahoo. Over 100 individuals are members of this list. With the advent of the new SAA sponsored e-mail discussion list our Yahoo-based list has shut down. The new list allows for the same type of communication and support which we have enjoyed for all these years, but with the ease and security managed by

SAA. Not only can you communicate with your colleagues on the new list you can also manage your SAA membership. The only thing you need to remember to do is to go into your SAA account and turn on the e-mail function if you wish to be part of the discussion on the list. All members have received instructions from SAA on how to manage their accounts. To do that you just need to go to the SAA web site ([www.archivist.org](http://www.archivist.org)) with the account id and password sent to you by SAA. Log in and then go to your profile, select forums and review your email options. Please take the time to be an active member in your Section. We all need each other. Thanks.

*Dale Patterson*

### **Models and Resources Committee**

Fellow members,

The Models and Resources Committee functioned as a one-person operation in the 2008-2009 year.

As of date, my quest continues for manuals and guides created by smaller institutions on procedures and processes used in developing the following areas: digitization projects, creating online exhibits, and preserving digital collections. I intend to pursue individual contact leads I've received thus far.

This past May I reviewed contact information and link status on the ARCS website's Models and Resources web-pages and provided updates where needed.

*Sincerely,  
Chris Doan, Chair  
July 2, 2009*